BRUHAT BENGALURU MAHANAGARA PALIKE

No: **EE(SN)/TEND-Ser/07/2023-24**

Office of the Executive Engineer,
Shanthinagara Division,
P.U.Building 9th Floor,
Mahatma Gandhi Road
Bangalore-01. Dated: **06/09/2023**.

TENDER NOTIFICATION

(Only Through E-Procurement)

The Executive Engineer Shanthinagara Division, BBMP, Bengaluru on behalf of Zonal Commissioner, East Zone / Chief Commissioner, BBMP invites tenders from eligible bidders, for out sourcing of Manpower Service - **DATA ENTRY OPERATORS** for its offices under the Joint Commissioner East Zone, Mayo Hall, General K S Thimmaiah Road (Residency Road), Bengaluru, Karnataka-560001. The agency will supply qualified man power. ***Two Cover Bid procedure as per Rule-28 of the KTPP Act shall be followed.***

The Tender Document can be downloaded from the GOK e-Procurement Website (http://eproc.karnataka.gov.in) on payment of prescribed fee (Non Refundable) as prescribed by E-Procurement Portal (Including Vat) in the form of e-Payment through e-Procurement Platform. The Tenderer should accompany a copy of the Valid Registration Certificate and shall be submitted through e-Procurement Portal Only.

TABLE

Sl. No.	Name of the work	EMD (in Rs)	Tender processing Fee (in Rs)	Period of Completion (in Days) Including Monsoon
1	Supply of Data Entry Operator to Offices under the Joint Commissioner, East Zone Bruhat Bengaluru Mahanagara Palike	331500	As per E-portal	12 months

Tender Processing fee and EMD should be made in e-procurement portal only using any of the following four modes of e-payment.

1. Credit Card
2. Direct Debit
3. National Electronic Fund Transfer (NEFT)

Calendar of events:

- Tender Documents may be downloaded from the e-procurement portal of GOK from **14-09-2023**.
- Pre bid Meeting will be held on **05/10/2023** at 3.30 PM at office of The Joint Commissioner East Zone
- Last Date for uploading the Filled Tender Document is **18/10/2023** upto **16.00 Hrs**
- Date of Opening of Tenders is on **19/10/2023.** by **16.00 Hrs if possible**

ESSENTIAL CONDITIONS:

1. The Tender Notification along with Blank Tender Form will be accessible in the website of GOK e- Procurement Platform **(http://eproc.karnataka.gov.in) website.**
2. Tender documents may be downloaded from Government of Karnataka e-Procurement website **http://eproc.karnataka.gov.in** under login for Contractors. Aspiring Bidders/Contractors who have not registered in e-procurement should register before participating through the website

https://eproc.karnataka.gov.in or contact e-Procurement Helpdesk at 080 – 22485867 / 22485927.

3. The Tender will remain valid for 90 Days from the Date of Opening of Tender.
4. The Contractor is not eligible for submission of application for tender form if he has not put the tender after purchase of the tender document continuously for three times.
5. The Successful tenderer will have to execute an agreement with BBMP within seven days of receipt of intimation, failing which his tender will be rejected.
6. The Work shall be commenced with all Men within 7 days from the Date of Work Order, failing to which it would be presumed that the Successful Tenderer is not interested in the Work and Action will be taken to get the Work executed through Alternate Agency at the risk and cost of the Former Tenderer.
7. As per Govt. Order No.LD 300/LET/2006, Dated: 18.07.2007, 1% of the bill amount will be deducted and remitted to Karnataka State Building & Other Construction Employees Welfare Board.
8. The Tenderers are advised to note the minimum qualification criteria specified in clause 3 of the Instructions to Tenderers to qualify for award of the contract (Standard Tender Document – KW-4).
9. Any Corrigendum / Modification will be notified in the e-portal .
10. The BBMP reserves the right to accept/reject any or all tenders without assigning any reasons what so ever.
11. Within 7 days of receipt of the Letter of Acceptance, the successful Tenderer shall deliver to the Employer a Security Deposit in form of BG/FDR/DD drawn in favour of Chief Commissioner, BBMP A/c Executive Engineer, Concerned Division, BBMP, Bangalore payable at Bangalore from nationalized / scheduled bank for an amount equivalent to 5% of the Contract price. Otherwise Action will be taken to get the Work executed through Alternate Agency at the risk and cost of the Former Tenderer.
12. Further particulars can be had from the office of the Executive Engineer, Shanthinagara, BBMP during the working days between 10.00 A.M. to 5.30 P.M.
13. The bidder should give an undertaking that he/she would abide by the provisions of employees provident fund and shall remit PF of labourers to the respective PF offices or else BBMP have the right to deduct the PF amount from the work bills and remit the same to the respective PF Offices
14. The contractor shall quote the rates inclusive of PF as per the applicable rate as issued by the PF department from time to time in respect of employee employed by the contractor (as per section (6) of the Act. details of contribution which shall be paid the employer towards his share as also deduction from the employee's wages within 15 days from the close of every month with the concerned PF Commissioner) and shall satisfy the EPF and MF Act, 1952 and compliance of the same. In default by the contractor, deduction from any amount payable to the contractor under any contract is permissible and such amount paid by the commissioner BBMP can also recovered from the contractor as provided under sec. 421 of / refunded by / BBMP against documentary evidence.
15. The Successful bidder shall give an undertaking that he/she would abide by the provisions of employees provident fund act.
16. Remittance towards PF shall be commensurate with the labour component of the work involved.
17. The bidder shall remit PF of labourers to bidder permanent PF code only
18. The contractor shall quote his rates inclusive of all applicable taxes, levies, duties and cess, building worker welfare cess as per the latest notification of GOK and GOI prevailing on the date NIT.
19. The bidder should maintain register of labours deployed and wages paid for the workers and shall produce the documents whenever called for by the competent authority. Remittance towards PF shall be commensurate with the labour component of the work involved.

Sd/-
Executive Engineer
Shanthinagara Division,
Bruhat Bangalore Mahanagara Palike

Copy Submitted to:

1. The Chief Commissioner for kind information.
2. Special Commissioner (Projects) for kind information
3. Special Commissioner (Finance) for kind information
4. Zonal Commissioner (East) for kind information.
5. Joint Commissioner (East) for kind information.
6. Engineer-in-Chief for kind information
7. Chief Engineer (East) / Superintending Engineer (East) for kind information Medical Officer East.
8. The District tender Bulletin Officer, and the Deputy Commissioner, Bangalore urban district with a request to publish the same in the district tender bulletin.

9. CAO/ Chief Auditor for kind information.
10. I.T Advisor with a request to publish in the BBMP website.
11. All Executive Engineers of BBMP with request to publish the same in the display/notice boards.
12. Accounts Superintendent / Cashier for information.
13. Public Relation Officer, BBMP with a request to take need full action to publish the same in any two leading daily news papers (in Kannada and English), Notice Board. Office Copy.